

Events at 15 Romolo

15 Romolo is a bar that serves delicious-not-precious food and beverages in a fun and casual atmosphere. Groups of 20-65 fit comfortably in our very open, stylish semi-private event space with a bar and bartender dedicated only to your group.



Cocktails and Spirits - Our highly-acclaimed mixology program, surprises and interests even the most skeptical of drinkers, but is backed up by a spirit selection of over 320 bottles for the less adventurous attendee. Craft beer and wines round out your beverage selection, so there is sure to be something for everyone. We are also happy to work with you on any special requests for your specific event.

Food - Our menu of seasonally inspired menu of small plates and bar-food favorites is an essential part of any event hosted at Romolo. For cocktail events, we have two menu options available that are served passed, but do not fear, we will make sure no one leaves here hungry. The two menus presented on the Event Proposal Form (next page) may be tailored to fit the needs of your group and budget.



We are a tightly-knit crew, with tons of successful events under our collective belt and we would love to share that experience with you. Please contact us with any questions or ideas you may have for your event.

Sincerely,

Annie Jesseman
annie@15romolo.com
Events Manager

Event Proposal Form

Date of event: _____ Day of week: _____ Time: _____ # of guests: _____

Contact person: _____ Name / Company: _____

Telephone: _____ Email: _____

Minimum Spending Obligation for Private Events by Day of the Week:

Day	Semi-Private (20-60 ppl)
Sun-Wed	\$1,800*
Thurs & Sat	\$2,200*

Semi private events are not available on Friday Nights

* Minimum discount of 33% for events held from 5:30-8:30pm or 9-12pm

Your Budget: \$ _____

Food Menu Options: (selections may vary seasonally)

"The Hedonist" \$14/person	"The Connoisseur" \$25/person
Potato Boats with boquerones, horseradish cream and roasted pepper	Seasonal Ceviche on homemade chips
Chicken Skewers with coconut chili sauce	Roasted Beets with fennel and Humboldt Fog cheese on a crostini
Caesar Deviled Eggs	Grilled Skirt Steak Sliders with horseradish creme
Michelada Braised Pork Sliders	Crispy Shrimp on polenta with espelette aioli
Spicy Carrot and Black Bean Quesadillas	Fried Chicken on a mini-buttermilk biscuit with green chili and arugula pesto

** assorted sweets available for \$2 per person

Suggested Beverage Budget Formula:

_____ #of guests x 1.25 drinks/hr x _____ # of hours x \$7.50 avg drink price = \$ _____

Event Contract

Date of event: _____

choose time	Sun-Wed Minimum	Thurs Minimum	Sat Minimum
<input type="checkbox"/> 2:30-5:30pm	\$1,200	\$1,800	\$1,800
<input type="checkbox"/> 5:30-8:30pm	\$1,200	\$1,800	\$1,800
<input type="checkbox"/> 6:00-8:00pm	\$1,800	\$2,200	\$2,200
<input type="checkbox"/> 9:00-12:00pm	\$1,200	\$1,800	\$1,800
<input type="checkbox"/> 9:30-close	\$1,800	\$2,200	\$2,200

of guests: _____

Contact person: _____ Name / Company: _____

Telephone: _____ Email: _____

Minimum spending requirement (from proposal) : \$ _____

Deposit Information: (Check is preferred, but credit card will be accepted)

Deposit of \$ _____ required to reserve (50% of minimum spending)

- All food, beverage, and event charges including a 20% gratuity will be charged sales tax (8.5%).
- All beverage purchases will be billed on consumption after the minimum spending requirement is exceeded.
- To guarantee the space and date of your choice, a deposit of 50% of the minimum expected subtotal is required.
- The deposit is fully refundable if a written "notice of cancellation" is received by 15 Romolo at least 7 days prior to your event. For parties during the month of December, "notice of cancellation" must be received 14 days prior to your event.
- The deposit will be forfeited if written notice is given less than 7 days prior to the event (14 days for November and December parties).
- Full payment of all charges is due at the conclusion of your event and may be presented in the form of check or credit card.
- The final guest count for your party is required three working days prior to your event. You will be billed for the number of guests given to the event coordinator at that time. No adjustments to the count or the menu may be made after this, except at 15 Romolo's discretion and we may involve additional charges.

Signature of/for client

date



Credit Card Authorization Form

I _____ authorize 15 Romolo to charge the following to my credit card a:

(check all that apply)

- Event Deposit \$ _____
- Final Event Payment \$ _____

for a total amount \$ _____

Credit Card Information

Please note that this letter authorizes 15 Romolo to charge my credit card as listed below. Please fax a copy of your credit card and valid, state-issued identification along with this form to 415.398.1359. Please call 415.939.2677 to confirm receipt of this form.

_____ type of credit card (visa, mastercard, amex, diners club, discover)

_____ account number _____ exp

_____ name as it appears on the credit card

_____ cardholder signature